**Kelbrook and Sough Parish Council**

Chairman: P Maskell

Clerk: D Parsons

Website: [www.kelbrookandsoughparishcouncil.org.uk](http://www.kelbrookandsoughparishcouncil.org.uk)

Email: [clerk@kelbrookandsoughparishcouncil.org.uk](mailto:clerk@kelbrookandsoughparishcouncil.org.uk)

**Minutes of the meeting of Kelbrook and Sough Parish Council held on Tuesday 10th January 2023 at 7.00pm in the Annex, Kelbrook and Sough Village Hall**

1. **Welcome**

The Chairperson Cllr P Maskell welcomed all to the meeting.

1. **Attendance, Apologies and Non-Attendance**

In attendance: Councillors L Katiff (LK) G Wilson (GW) G Slinger (GS) J Davies (JD)

Apologies: C Durance (CD) M Parris (MP)

1. **Declaration of Interest/s** – None
2. **Public**

The Filming Policy was made available to the public. The meeting was filmed and streamed live on Facebook by a member of the public.

1. **Minutes**

The minutes of the previous meeting held on Tuesday 13th December 2022 to be agreed at the next full Parish Council Meeting on Tuesday 17th January 2023.

1. **Financial Matters**
2. **Approval of revised Financial Regulations**

**Resolved:**

**Future budgets will be finalised in November in readiness for the budget to be set in January.**

**Financial Regulations Proposed Cllr GW Seconded Cllr JD - Approved**

1. **Statement of the Accounts**

Summary of accounts and bank reconciliation were presented to Council.

1. **Approval of Asset Register Policy**

**Resolved:**

**Asset Register Policy Proposed Cllr GW Seconded Cllr GS – Approved**

1. **Statement of the Asset Register**

**Resolved:**

**Consideration to be given to any other items to be included in the Asset Register.**

**Enquires to be made over time to ascertain the ownership of land.  
The content of the Asset Register to be reviewed each quarter.**

1. **Budget and Precept for 2023 - 2024**

**Resolved:**

**Budget and Precept to be approved at the next full meeting. Budget to be completed and filed by 3rd February 2023.**

1. **Audit Report**

**Resolved:**

**To be considered at the next full meeting on 17th January 2023.**

1. **Grants and Donations Policy**

**Resolved:**

**To be considered and approved at the next full meeting on 17th January 2023.**

1. **Non Parish Email Addresses**

**Resolved:**

**Advice to be sought on the use of personal email addresses for Parish Council communications.**

1. **Reserves**

A member of the public requested information pertaining to the current bank balance and why this was a high value.

**Resolved:**

**The Chair gave an explanation as to the circumstances surrounding this.**

1. **Playground**

A member of the public raised the question of funding being utilised to update the playground and to consider disabilities.

**Resolved:**

**It was explained that there is currently a rolling 12month lease in place through Lancashire Education. It was suggested that a Friends of Playground could be considered, this will be brought forward at the next meeting.**

**Date and Time of Next Full Meeting**

The next meeting will be held on Tuesday 17th January 2023 in the Village Hall Annex at 7.00pm

Dated: 16th January 2023 Clerk: